



OFFICE OF THE MAYOR

## NOTICE TO PROCEED

06 SEPTEMBER 2023

### **21 YEARS CATERING & EVENTS MNGT.**

1982 C. Lorenzo Street,  
Brgy. Sto. Rosario Kanluran,  
Pateros, Metro Manila

Dear Sir/Madam:

We wish to inform you that your contract for the **Food Provision for Various Events of Gender Development Office - GAD for Gender Development Office** under **Purchase Request No. 100-23-08-1831**, covered by **Purchase Order No. 23-08-0570** has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

**VICTOR MA REGIS N. SOTTO**  
City Mayor

By authority of the City Mayor:

  
**ATTY. JERONIMO D. MANZANERO**  
City Administrator

Conforme: RESTY B. DALUNDON  
**Authorized Representative**  
**21 YEARS CATERING & EVENTS**  
**MNGT.**

Date: 09-06-2023